

FUNERAL OR MEMORIAL SERVICE FORM

Select One: **Memorial—With Ashes** **Y** **N**

Funeral (List Mortuary) _____

Service for (name) _____

Contact Person _____ **Phone** _____

Address _____

Date (service) _____ **Time** _____ **Place** _____

Pastor _____

Soloist _____ **Organist** _____

Reception _____

Additional Notes _____

Fees:

Member	\$450.00		NON-MEMBER	\$500.00
Pastor	\$200.00		Pastor	\$200.00
Coordinator	\$100.00		Coordinator	\$100.00
Organist	\$100.00		Organist	\$100.00
Building Use	None		Building Use	None
Maintenance	\$ 50.00		Maintenance	\$100.00
Reception/Social Hall	None		Reception/Social Hall	\$250.00 (add'l service available)
Bulletins	None		Bulletins	\$ 50.00 (add'l service available)
Sound System	\$ 50.00 (add'l service available)		Sound System	\$ 50.00 (add'l service available)
Soloist	\$100.00 (add'l service available)		Soloist	\$100.00 (add'l service available)

(OFFICE USE ONLY)

Check List:

- Room request
- Enter on the calendar (date, place and time)
- Copy to: Pastor, Office Manager, Custodian, Contact Person
- Service informationô have them talk to Office Manager
- Contact soloist, organist (give the date and time) arranged through the office
- Check request for pastor, soloist, and organist to the Accounting Specialist



Either the Lied Sanctuary or the Hanne Chapel is available for services. The sanctuary seats approx. 600 and the chapel seats approx. 120. The Social Hall and the Fireside Room are available for receptions. Various fees and restrictions apply.

10/2011

First Presbyterian Church of Las Vegas
1515 W. Charleston Blvd.
Las Vegas. NV 89102



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"...I am the resurrection and the life. Those who believe in me, even though they die, will live, and everyone who lives and believes in me will never die."

John 11:25-26

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